



# COTTAGE CITY POLICE DEPARTMENT

## GENERAL ORDER

### **SUBJECT: NOTIFICATION OF FEDERAL LAW ENFORCEMENT AGENCIES OR THE NATIONAL GUARD**

### **NEW REVISED RESCINDS**

APPROVED: *GM*

GEORGIA MILTENBERGER  
ACTING CHIEF OF POLICE

Effective Date 8/22/2018

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#### **I. POLICY**

Members of the Department will work closely with federal law enforcement agencies and will ensure that timely notifications are made to affected agencies when necessary.

#### **II. EMERGENCY NOTIFICATIONS**

##### **A. Federal Law Enforcement Agency**

1. If it is determined that a particular federal law enforcement agency is needed for an emergency situation, the highest ranking officer at the scene should make the request via communications after consulting with the Chief of Police if available. If either is not available, the officer will make the request and notify the Lieutenant and the Chief as soon as possible.
2. The incidents in #3 require F.B.I. notification by the patrol officer, PGPD investigator, or communications, depending upon the event. Contact the Baltimore Field Office as soon as possible after the incident has been confirmed.
3. In the list that follows, communications will automatically notify the appropriate federal agency upon receipt of the 9-1-1 call the investigating officer will be responsible for the notification from the scene:

- |                                                                                                           |                       |
|-----------------------------------------------------------------------------------------------------------|-----------------------|
| a. Bomb threats                                                                                           | Communications        |
| Bomb plants                                                                                               | Communications        |
| Actual bombings                                                                                           | Communications        |
| b. Robbery or Burglary of a<br>federally insured institution                                              | Communications        |
| c. Crime against a diplomat or<br>member of his/her family                                                | Investigating Officer |
| d. Crime occurring on a<br>federal reservation                                                            | Communications        |
| e. Theft of federal property                                                                              | Investigating Officer |
| f. Kidnapping                                                                                             | Investigating Officer |
| g. Any crime or intelligence matter<br>affecting the internal security<br>of the United States            | Investigating Officer |
| h. Civil Rights violations                                                                                | Investigating Officer |
| i. When an in-custody NCIC inquiry<br>indicates subject is wanted by the<br>FBI                           | Communications        |
| j. Theft of valuable works of art                                                                         | Investigating Officer |
| k. Burglaries over \$100,000 when<br>the property is easily traceable<br>because of its quantity or value | Investigating Officer |

B. National Guard

1. Article 41, Section 2-101 of the Annotated Code of Maryland provides for the Governor to order the National Guard into service during times of public crisis, disaster, rioting, catastrophe, or similar public emergency.

2. By law, only the Chief Executive of a municipality (Commission Chair) or County (County Executive) may request National Guard assistance through the Maryland State Police.
3. If it is determined by the highest ranking officer on the scene that the National Guard is necessary during an emergency situation, that officer will consult with the Chief of Police.
4. If the consultation confirms the need for National Guard assistance, the supervisor will notify the Chief of Police who will notify the Commission Chairperson so that a request can be made to the Governor via the Maryland Emergency Management and Civil Defense Agency.
5. When authorized by the Governor, the Maryland National Guard will support local law enforcement activities, provide additional communications equipment, assist in evaluation operations, and support other operations.

C. U.S. Secret Service

Threats to protectees: President, Vice-President, First Family, former Presidents, presidential candidates; counterfeiting

D. Department of State

Incidents involving foreign missions, diplomats (see G.O. 5-42 and 5-43)

E. Armed Forces Police

Crimes and serious incidents involving Armed Forces personnel

F. Supreme Court Police

Incidents involving Supreme Court Justices and/or their residences

G. U.S. Marshals

Incidents involving those in the witness protection program, federal judges, and their residences

H. Other federal agencies as appropriate