



**IT IS TIME TO RENEW YOUR COTTAGE CITY
BUSINESS LICENSE FOR THE NEW FISCAL YEAR:
JULY 1, 2020 THRU JUNE 30, 2021**

Your renewal application is attached. Please complete & return it along with your check or money order payment to the Clerk-Treasurer at the Cottage City Town Hall (3820 40TH Avenue, Cottage City, MD 20722) by June 30, 2020. **Late fees will be voided this year due to COVID-19.**

*Reminder: All businesses in Cottage City MUST file an annual personal property tax return with the Maryland Department of Taxation and Assessments. If your business has not done so for the 2019-2020 fiscal year, please contact SDAT at 1-888-246-5941.

**Town of Cottage City, Maryland
Schedule of License Fees**

THE FOLLOWING TYPES OF BUSINESSES ARE SUBJECT TO FIXED AMOUNTS OF LICENSE FEES AS INDICATED BELOW:

<u>TYPE OF BUSINESS</u>	<u>LICENSE FEE</u>	<u>25% LATE FEE AFTER 7/31/20</u>
1. For each transient vendor, except farmers selling and delivering their own produce.	\$50.00	\$62.50
2. For each musical or cigarette machine.	\$50.00	\$62.50
3. For each slot machine or game of skill.	\$50.00	\$62.50
4. For the sale of automotive vehicles, motor cycles and mobile Homes or trailers.	\$500.00	\$625.00
5. For each alcoholic beverage license.	\$250.00	\$312.50
6. The fee for any business license or permit not specifically Provided for in this code.	\$200.00	\$250.00

All license fees shall be paid before the licenses are issued, and the annual fees shall be paid as set out above. ~~In addition to the above fees, there shall be a late fee of 25% of the original fee if a renewal of an annual license is applied for thirty (30) days after it expired.~~

BUSINESS LICENSE APPLICATION
FISCAL YEAR: July 1, 2020 to June 30, 2021

OFFICE OF THE CLERK-TREASURER
3820 40th Avenue, Cottage City, Maryland 20722
Phone (301) 779-2161 Fax (301) 779-3525

Please read carefully, answer all questions correctly, and return to the above office with your check or money order.

License Fee: \$ _____ Business License Number: _____

Name in which business is conducted Name/Names of Owners/Partners etc.

Name of Manager Address & Phone Number of Manager

Location of Business (Address) Nature of Business Conducted at Address

Emergency Contact & Phone Number Emergency Address

Vendor Vehicle (if used) Email Address

Signature of Owner, Partner, Corp. Officer Date

Note: Applications are mailed for your convenience. Failure to receive one does NOT absolve you from renewing your business license on time.

COPY OF PHOTO IDENTIFICATION SHOULD BE PROVIDED ALONG WITH A COPY OF YOUR USE OF OCCUPANCY.